



## **Welcome to Summer with Pink Umbrella Theater Company**

We cannot wait to see you in class this summer, whether it be virtual or in-person! When meeting in person, we must work together to protect the health and safety of ourselves, each other, and our community in order to have a fun class experience.

Below you will find important information about our classes to help you prepare for day one. If you have any questions, please feel free to contact us at [admin@pinkumbrellatheater.org](mailto:admin@pinkumbrellatheater.org) or 414-507-3511.

### **Parent/Guardian and/or Student Checklist**

- Invoices will be sent in August at the end of the session. If you are utilizing funds from CLTS or IRIS, please connect with your case manager to obtain approval.
- If you are aware of absences throughout the session, please send these in writing to [admin@pinkumbrellatheater.org](mailto:admin@pinkumbrellatheater.org) as soon as possible.
- If you are taking an in-person class, please review our Summer 2021 Guidelines and, if necessary, the FAQ page on our website.
- In addition, ensure that the Release of Liability - COVID-19 form has been signed and returned.

### **Preparing for Virtual Class**

- If you and/or your student are participating in a virtual class, please make sure you have the necessary class information and your at-home set-up prepared for the first day of class. A social story can be found on our website and has been emailed to you.

### **Preparing for In-Person Class**

- If you and/or your student are participating in an in-person class, please make sure to review our Summer 2021 Guidelines.
- Please bring the following items with you to class: a mask, water, outdoor gear (sunglasses, hat, bug spray, sunscreen, etc.), snacks, and a chair and/or blanket if needed. We will have hand sanitizer on-site, but feel free to bring your own!

- Reminder to label all of your belongings!! Unlabeled items left behind may be thrown away as part of our cleaning process.
- Please complete the COVID-19 health screening form (sent via email) before you arrive for the first class and bi-weekly thereafter.
- Reminder that there are no bathrooms open to the public on site.

### **During In-Person Class**

- Students and staff will social distance from each other by remaining in their spots to ensure at least 6 ft of distance between others.
- Masks will be required for all, unless eating or drinking on break.
- Upon arriving at class, students will be asked to choose a red, yellow, or green bracelet that signals their comfort level with others being in their personal space. Red means “please maintain distance”, Yellow for “please ask for permission to enter within six feet”, and Green for “welcome into my space”. Students and families assume the risk that comes with wearing the green bracelet.
- In the event of singing and dancing, distance will be maintained and even increased if masks need to be removed during singing. In the event of contact during dancing, hand sanitizing will be encouraged after dancing is complete.

### **Dress Code & Valuables**

- Please wear clothes that are comfortable and allow for movement. For our in-person classes, we recommend dressing in layers and ask that students wear comfortable, close-toed shoes.
- We recommend that students leave any valuables at home during our in-person classes. As we are outside in a public park, we cannot guarantee the safety of valuables, though we will do our best to keep an eye on belongings and encourage that valuables that may be damaged remain put away.

### **Breaks**

- Teaching artists will determine class breaks, but students are welcome to take a break when they need one. Students are encouraged to get a snack, water, use the bathroom (virtual classes only, no bathroom on-site for in-person classes), etc.
- For in-person classes, consumption of food and drink are the only time when masks will be taken off, and students must move more than 6 feet apart from those outside their household.

### **Drop Off (In-Person Classes)**

- All classes will be held at Paliafito Eco-Arts Park located at 315 W Walker St., Milwaukee, WI 53204. There is ample street parking to facilitate drop-off. Students and parents will be required to check in at the Welcome Station for a temperature check and brief wellness check.
- Parents, guardians, and caregivers are allowed to stay for class. We ask that you interact only with your student(s) if necessary during class and follow mask and distancing guidelines with staff and others present.

### **Pick Up (In-Person Classes)**

- There will be no wellness check prior to students leaving class.
- Once class is over, students may walk themselves to their vehicle provided they tell a staff member and stay within staff sightlines until they are safely in their vehicle. Parents are also welcome to come to the class area to pick-up their student.

### **Class Changes & Cancellations**

- In-person classes will move virtually if there has been COVID-19 exposure within a class and it is determined to be in the best health interest of our students and community to move to a virtual format.
- In the event of inclement weather, we will notify families that we are unable to meet in-person as soon as possible. A Zoom link will be sent out so the class can meet virtually instead.
- All communications to changes in class format will be sent via email.

### **What if myself or my student needs to miss class?**

- If you have a prior or unexpected absence, please email us at [admin@pinkumbrellatheater.org](mailto:admin@pinkumbrellatheater.org) or text us at 414-507-3511.

### **What if myself or my child is sick?**

- Please use your best judgement about coming to or bringing your student to in-person classes. If you or your student is sick or contagious, or showing symptoms of any illness, please keep them home.
- Parents/guardians will be promptly notified and expected to arrange to pick up their student if they become ill or show symptoms of illness during class from Paliafito Eco-Arts Park immediately.

### **COVID-19 Safety Protocols**

- We are following the best, up-to-date health and safety practices in order to create a safe, in-person environment for our outdoor classes. All recommendations are based upon the recommendations and guidelines from the Centers for Disease Control and Prevention (CDC) and the State of Wisconsin, and developed further through discussions with peer summer camp providers in Milwaukee and across the United States. This list is not comprehensive, and may be adjusted at any time based on new recommendations.
- We acknowledge that some of our students are vaccinated, but not all who take classes at Pink Umbrella Theater are able, choose to, or are old enough to be vaccinated. We feel strongly about ensuring a safe place for everyone under the umbrella. We will continue to require masks that follow CDC guidelines such as fitted masks or double layered gaiters. The CDC outlines which masks are effective [here](#).
- We will be mandating masks for all students, staff, and family members during in-person classes (with the exception of eating/drinking), at least 6 ft. of social distancing, increased cleaning/disinfecting, ensuring class supplies are not shared between students, and health screenings.
- Our comprehensive COVID-19 Safety Protocols can be found in the FAQ page and in our Summer 2021 Guidelines ([pinkumbrellatheater.org/summerguidelines](http://pinkumbrellatheater.org/summerguidelines))

### **Thank You!**

- We appreciate your time in reading this letter and adhering to our guidelines to ensure a safe, fun environment for everyone!
- If you have any questions or would like further information on any of our guidelines, we invite you to connect with us through email at [admin@pinkumbrellatheater.org](mailto:admin@pinkumbrellatheater.org) or by phone at 414-507-3511.